**Welcome To Fire Stables Equestrian**

**New Client Checklist**

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| --- | --- |
| **Client Name** | **Horse(s)** |
|  |  |
| **Move In Date** |

|  |  |  |
| --- | --- | --- |
| **Task** | **C:\Users\Teresa\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\A3Y108R5\MC900434713[1].wmf** | **Employee/Client Initials** |
| **Completed Boarding Agreement/Waiver** |  |  |
| **All Health Information for Horse** |  |  |
| **All Show Cards on File if Needed** |  |  |
| **Tack and Blanket Tracking Sheet** |  |  |
| **Billing Explained/Understood** |  |  |
| **Email Address on file** |  |  |
|  |  |  |

**This page, boarding agreement, waiver, and health documents to Teresa**

**Tack and Blankets Tracker**

**Use this to track any items you leave at the barn**

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| --- | --- |
| **Client Name** | **Horse(s)** |
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| --- | --- |
| **Given**Include Photos if Desired | **Returned** |
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| **Miscellaneous Given**  | **Miscellaneous Returned** |
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**Employee Contact List**

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| --- | --- | --- | --- | --- |
| **Name and Email Address** | **Position** | **Barn Extension** | **Cell Phone** In Case of Emergency | **Contact For These Questions** |
| Teresa Beersteresa@firestables.com | General Manager | 222 | 785-218-5149 | Anything |
| Cody Kidwellcody@peeperranch.com | Facilities Manager |  | 913-568-0468 | BoardingFeedHauling/LayoversTurnoutEmergency |
| Kenda Bennkenda@firestables.com | Breeding ManagerTrail Guide | 229 | Email goes to phone | BreedingMedicationVeterinary Trail Ride |
| Nicole Mortonnicole@firestables.com | Lesson Instructor | 228 | Email goes to phone | LessonsAcademy ShowsInterns and Barn Helper ProgramCamps |
| Phil Fountainphil @firestables.com | Trainer | 227 | Email goes to phone | Horses in Training |
| Julianne Raffertyjulianne@firestables.com | AssistantTrainer | 227 | 626-590-6947 | Horses in TrainingJunior ExhibitorsShow Info |
| Shaughnessy Morrisjustindeavor@att.net | Western Trainer and InstructorTrail Guide |  | 303-809-8197 | JustindeavorHorsesTrail RidingWestern Lessons |

**Preferred Vendor List**

|  |  |  |
| --- | --- | --- |
| **Service** | **Name** | **Contact** |
| Veterinary Care | Strain Equine ServicesWilhite & Frees | 913-728-2499816-779-0100 |
| Farrier | Mike Carlson | 417-849-9003 |
| Farrier | Willy Ropp | 660-359-1400 |
| Hauling | Creech | 800-727-0022 |
| Hauling | Lance Gabriel | 816-847-2802 |

**Rate Sheet**

|  |  |
| --- | --- |
| **Item** | **Fee**  |
| **Board** | **$25.83- $26.67 depending on which stall** |
| **Training + Board** | **36.50 per day** |
| **Daily Care** | **Service based on difficulty** |
| **Turnout** | **$3.75x 20 days** |
| **Custom Turnout** | **$7.50 x 20 days** |
| **Private Lesson with Phil or Julianne** | **$50 per lesson** |
| **Private Lesson with Nicole** | **$55 per lesson** |
| **Semi Private with Nicole** | **$47 per lesson** |
| **Group Lesson with Nicole** | **$35 per lesson** |
| **Outdoor Pasture Board** | **395.00 per month** |
|  |  |
|  |  |

All billing is done electronically but you are welcome to pay with check or cash.

A 25.00 late fee will be added to all invoices that remain unpaid after the 15th of the month and

An additional fee will be added after the 25th.

Contact Teresa if you have any questions.

Updated 01/01/2018

**Barn Rules**

1. The only designated smoking area is on the front porch of the main level
2. No running or shouting in the aisles or the lobby
3. Anyone under 18 must wear a helmet when mounted
4. Children must be accompanied by an adult unless they have a signed waiver on file
5. All dogs must be leashed or contained while on the property – *this is for their safety as well as that of our riders and horses.*
6. Stall door windows are to remain closed at all times
7. Exterior windows should only be opened when it is above 50 degrees outside
8. Your horse’s manure is your responsibility; all tack stalls, arena, and wash bays are to remain manure free at all times
9. Do not use anyone else’s items without permission
10. When you are done riding, please clean up your area and turn off the lights
11. f you notice any problem with another client’s horse or stall please notify a staff member, do not enter any stall other than your own
12. Treats are to be fed by owners only
13. The laundry room and hay barn are for employee use; please contact Cody if you need anything from these areas
14. Please do not use nails, tacks or screws anywhere in the barn
15. When grooming, place long tail or mane hair in the trash not the muck bucket; it damages the manure spreader
16. Although you are welcome to park in the front lot on most days, please pay attention to barricades and email notices for weddings when you will need to park behind the barn
17. Please contact Cody if you have any questions about the barn rules

Happy about something at the barn? Unhappy about something at the barn?

Have an idea to make things better?

Call or email Teresa 785-218-5149 teresa@firestables.com

**Fire Stables Wedding and Event Dates**

**2018**

**All Events Start in the Late Afternoon Unless Marked with \***

**February 17**

**March 16**

**April 15**

**May 13\*,19, 26**

**June 2,10\*,16,23,30**

**July 14,21**

**August 4,25**

**September 8,15,22,29**

**October 6,13,20,27**

**November 3,17**

*We try to send out an email to our boarding clients and remind them of days the arenas might be in use for parking. If you are not receiving these emails, please let us know.*

You may see a barricade at the front gate that says

“Event in Progress”

This is to help us control traffic at the front of the building

Clients are still welcome to enter the stall barn simply turn right at gates, park in the back and enter facility through back entrance.

Arenas may be used right up until the orange parking cones are in place, if we only need one arena for parking you are welcome to ride in the open arena as normal.

Email Teresa if you have any questions: teresa@firestables.com